

STUDENT EDUCATION RECORDS

It shall be the policy of RSU 13 to provide for the confidentiality of all student education records that are maintained by RSU 13, as required by both Maine law and the Federal Family Educational Rights and Privacy Act (FERPA).

Annually, RSU 13 shall notify parents/guardians of attending students (and eligible students 18 years old or older) of their rights in relation to the student education records being maintained by RSU 13.

RSU 13 designates the following information about students as directory information: name, the student's participation in officially recognized activities and sports, height and weight of student athletes, grade level in school of students in extracurricular activities, date of attendance at RSU 13 schools, and honors and awards received.

RSU 13 may disclose directory information about students in attendance if it has given the notification required by FERPA to parents of the students and to eligible students and has not received timely written notice refusing permission to designate some or all of the types of information about a student as directory information.

Under Maine law, RSU 13 shall not publish on the Internet without written parental consent any information, whether directory or otherwise, that identifies a student including but not limited to the student's full name, photograph, personal biography, e-mail address, home address, date of birth, social security number, and parents'/guardians' names.

The Superintendent, in consultation with other school administrators of RSU 13, shall develop and disseminate procedures for implementing this policy and may, from time to time, amend those procedures as necessary.

A copy of the policy and procedure shall be posted in each school. Parents shall be notified annually of the policy and procedure.

Legal Reference: 20 USC § 1232g
 34 CFR Part 99
 20-A MRSA § 6001
 MDOE Rule. Ch. 101 § 15 & Ch. 125 § 12.01(E)

Approved: 9/3/09